

JOINT POWERS AUTHORITY BOARD MEETING

Oroville City Council Chambers
1735 Montgomery Street
Oroville, CA. 95965



October 26, 2023
REGULAR MEETING
OPEN SESSION 2:00 PM
AGENDA

REQUESTS TO ADDRESS BOARD

If you would like to address the Board at this meeting, you are requested to complete the blue speaker request form (located on the wall by the agendas) and hand it to the Board Clerk, who is seated on the right of the Council Chamber. The form assists the Clerk with minute taking and assists the Board in conducting an orderly meeting. Providing personal information on the form is voluntary. For scheduled agenda items, **please submit the form prior to the conclusion of the staff presentation for that item.** Pursuant to Government Code Section 54954.2, the Board is prohibited from taking action except for a brief response from the Board or staff to statements or questions relating to a non-agenda item.

Attend in-person or listen in by one of the methods listed below. The zoom option is for viewing purposes only.

- Zoom Link: <https://zoom.us/j/91028842432?pwd=TVh4SIFHbUhyTG9oeXFnejFWUjEwZz09>
- By Phone – 1-669-900-6833 Passcode: 17351735
- Zoom Application: Meeting ID: 91028842432 Passcode: 17351735
- Email comments accepted until 12pm to publiccomment@cityoforoville.org

CALL TO ORDER / ROLL CALL

1. **Pledge of Allegiance**

2. **Roll Call**

Board Members: Bill Connelly, Janet Goodson, Rick Wulbern (Alternate), Kyle Daley, Bruce Wristen

Staff Management Team: Butte County – Kamie Loeser, Christina Buck; TWSD – Chris Heindell; Oroville – Fred Mayo

PUBLIC COMMENT- NON-AGENDA ITEMS

This is the time for the public to address the Board on any matter not already listed on the agenda; comments are limited to three minutes. The Wyandotte Creek GSA Board cannot take any action at this meeting on requests made under this section of the agenda.

REGULAR BUSINESS

3. ***Approval of the 8/24/23 Wyandotte Creek GSA Board Regular Meeting Minutes**

Action: Approve the Wyandotte Creek GSA meeting minutes.

4. ***Recommend Appointments to the GSA Board**

The primary Domestic Well User Stakeholder Director position term expired on August 27, 2023. As per the Joint Powers Agreement (JPA) Amendment #1, Article 7 Section 7.3(b), the Wyandotte Creek GSA Board of Directors confirms a nomination for the Domestic Well User Stakeholder Director from a list of qualified nominees submitted to Butte County pursuant to an open application process specified in the Bylaws. The Wyandotte Creek Board of Directors' nomination will be presented to the Board of Supervisors for consideration for appointment. The Butte County of Supervisors shall consider the nominees at a regular meeting and shall appoint the Domestic Well User Stakeholder Director. **(Report – Kamie Loeser)**

Recommendation: Review the application(s) and confirm nomination for the primary Domestic Well User Stakeholder Director position to be presented to the Board of Supervisors for consideration for appointment.

5. ***Consideration of Appointments to the Wyandotte Creek Advisory Committee (WAC)**

Pursuant to Wyandotte Creek GSA JPA, a Wyandotte Creek Advisory Committee (WAC) consisting of Board appointed at-large members representing various stakeholder interests was established to advise the Wyandotte Creek GSA. The recruitment for four (4) Stakeholder members whose terms have expired, or have remained vacant, was conducted. The Board will consider applications for appointment of new WAC members. **(Report – Kamie Loeser)**

Recommendation: Review the applications and appoint members representing the following stakeholder positions:

6. ***Consideration of Approval of a User Classification Change and Appeal Process Policy**

The long-term funding mechanism/fee consultant team and member agency staff (Management Committee), with review and input from the Wyandotte Creek Advisory Committee, have developed a draft User Classification Change and Appeal Process Policy that would ensure that each parcel subject to the fee is properly classified into the correct user class and is being charged the correct fee amount on a per acre per year basis. **(Report – Kamie Loeser)**

Recommendation: Approve the User Classification Change and Appeal Process Policy and/or provide direction to the Management Committee.

7. ***Consideration of a 2024 Annual Work Plan for the Wyandotte Creek GSA**

The Board will review and consider a Draft Annual Work Plan outlining the anticipated tasks and activities that may take place during the 2024 calendar year. **(Report – Christina Buck)**

Recommendation: Approve the 2024 Wyandotte Creek GSA Annual Work Plan or provide direction to the Management Committee.

8. ***Consideration of a Cost Share Agreement Between the Wyandotte Creek GSA and the County of Butte**

The Board will review and consider an agreement with the County of Butte to provide compensation for specific administrative and management services performed by County staff in support of the GSA, including those which are outlined in the 2024 Work Plan or related to carrying out grant-funded projects and activities **(Report – Kamie Loeser)**

Recommendation: Adopt the GSA Administrative Cost Share Agreement or provide direction to the Management Committee.

9. ***Consideration of the 2024 Wyandotte Creek GSA Board and Advisory Committee Meeting Calendar**

The Board will consider Management Committee's recommended calendars for both the Wyandotte Creek GSA Board and WAC meetings in 2024. **(Report – Kamie Loeser)**

Recommendation: Adopt the 2024 Wyandotte Creek GSA Board meeting calendar and approve the 2024 WAC meeting calendar or provide direction to the Management Committee.

REPORTS AND CORRESPONDENCE

10. **Management Committee Updates**

- 10.1. Annual Report Timeline **(Verbal Report – Christina Buck)**
- 10.2. Other **(Management Committee Staff)**

ADJOURN THE MEETING

The meeting will be adjourned to a regular meeting of the Wyandotte Creek GSA Board to be held on January 25, 2024 at 2:00 pm.

Accommodating Those Individuals with Special Needs – In compliance with the Americans with Disabilities Act, the City of Oroville encourages those with disabilities to participate fully in the public meeting process. If you have a special need in order to allow you to attend or participate in our public meetings, please contact the Board Clerk at (530) 538-2535, well in advance of the regular meeting you wish to attend, so that we may make every reasonable effort to accommodate you. Documents distributed for public session items, less than 72 hours prior to meeting, are available for public inspection at City Hall, 1735 Montgomery Street, Oroville, California.

Recordings - All meetings are audio recorded.

*Materials provided in Agenda Packet

JOINT POWERS AUTHORITY BOARD MEETING

Oroville City Council Chambers
1735 Montgomery Street
Oroville, CA. 95965



August 24, 2023
REGULAR MEETING
OPEN SESSION 2:00 PM
MINUTES

This agenda was posted on Thursday, August 17, 2023. This meeting was recorded and may be viewed at: www.youtube.com/watch?v=rwEfmoiiVLM

CALL TO ORDER / ROLL CALL

Chairperson Connelly opened the meeting at 2:05pm.

1. **Pledge of Allegiance** – Led by Chairperson Connelly
2. **Roll Call**

PRESENT: Board Members: Bill Connelly, Janet Goodson, William Bynum, Kyle Daley, Bruce Wristen

Member Agency Staff/Management Committee: Butte County – Kamie Loeser, Christina Buck; TWSD – Chris Heindell; City of Oroville – Matt Thompson; Josh Freitas

REGULAR BUSINESS

3. **The Board may Approve the Minutes of the July 27, 2023 Public Hearing and Regular Meeting.**

- There was no public comment on this item.
- Motion by Board member Goodson to approve the Minutes of the July 27, 2023, meeting and seconded by Board Member Daley. Motion passed unanimously.

4. **Consider approval of Amended Resolution No. 2023-01** (Kamie Loeser, Butte County)

After further review of Resolution No. 2023-01, GSA staff and legal counsel recommend adopting an Amended Resolution No. 2023-01 to clarify that, consistent with the Resolution's title and the Board's discussion on July 27, 2023 at which the Wyandotte Creek GSA Board approved the Operations Fee at the same time that it certified the protest results. Adopting the amended

resolution allows allow the Wyandotte Creek GSA Board to rely on the completed Proposition 218 process and the noticed rates if and when it imposes fees in future years.

- There was no public comment on this item.
- Motion by Board Member Wristen to approve the Amended Resolution No. 2023-01 and seconded by Board Member Goodson. Motion passed unanimously.

5. **Approach to Implementation of Sustainable Groundwater Management Grant Program Funded Projects** (Christina Buck, Butte County)

Staff provided a presentation on the proposed approach to implement the grant funded projects.

- There was no public comment on this item.
- Direction was given to staff to implement the grant funded projects as proposed and begin the Request for Proposals process and drafting of subrecipient agreements for the proposed projects, once the Department of Water Resources announces final awards.

REPORTS AND CORRESPONDENCE

6. **Verbal Management Committee Updates** (staff)

Items provided for the Board's information only. No action can be taken on any items unless the Board agrees to include it on a subsequent posted agenda.

- 6.1 Update on Wyandotte Creek Board of Directors and Advisory Committee Appointments
- 6.2 Butte County Public Health Department Quarterly Well Permit Summary
- 6.3 The Department of Water Resources issued their Determination of Approval for the Wyandotte Creek Groundwater Sustainability Plan. Available: <https://www.wyandottecreekgsa.com/wyandotte-creek-groundwater-sustainability-plan-gsp>
- 6.4 Update on the Oroville Wildlife Area Robinson's Riffle Restoration Project

PUBLIC COMMENT- NON-AGENDA ITEMS

There were no public speakers at this meeting for Non-Agenda Items.

ADJOURN THE MEETING

Chairperson Connelly adjourned the meeting at: 2:41pm.

Chairperson Connelly

Kamie Loeser, GSA Administrator



**Wyandotte Creek
Groundwater Sustainability Agency
Agenda Transmittal**

Agenda Item: 4

Subject: Appointments to the Wyandotte Creek Groundwater Sustainability Agency Board

Contact: Kamie Loeser

Phone: 530.552.3590

Meeting Date: October 26, 2023

Regular Agenda

Department Summary:

The primary Domestic Well User Stakeholder Director position term expired on August 27, 2023. As per the Joint Powers Agreement (JPA) Amendment #1, Article 7 Section 7.3(b), the Wyandotte Creek GSA Board of Directors confirms a nomination for the Domestic Well User Stakeholder Director from a list of qualified nominees submitted to Butte County pursuant to an open application process specified in the Bylaws. The Wyandotte Creek Board of Directors' nomination will be presented to the Board of Supervisors for consideration for appointment. The Butte County of Supervisors shall consider the nominees at a regular meeting and shall appoint the Domestic Well User Stakeholder Director.

The Butte County Clerk of the Board and Department of Water and Resource Conservation issued a notice of vacancy for the Non-Agricultural Domestic Well User position from August 24, 2023 to September 13, 2023. The Department sent notices announcing the opportunity to apply for the Wyandotte Creek Stakeholder Director on its distribution list and announced the opportunity to apply on the Wyandotte Creek GSA website.

Eligible Candidates

The Clerk of the Board received one application from former Wyandotte Creek GSA Board Director, Mr. William Bynum. Mr. Bynum meets the eligibility requirements for appointment and is the incumbent for the Non-Agricultural Domestic Well User seat, having served in that capacity since 2019. The Department is continuing outreach to stakeholders to solicit interest in the alternate position for the Agricultural User seat, which remains vacant.

Fiscal Impact: None

Staff Recommendation: Review the application and confirm a nomination for the primary Domestic Well User Stakeholder Director position to be presented to the Board of Supervisors for consideration for appointment.

Application Form

Profile

William _____ O _____ Bynum _____
First Name Middle Initial Last Name

Email Address

Mobile: _____
Primary Phone Alternate Phone

Home Address Suite or Apt

Oroville _____ CA _____
City State Postal Code

Which Butte County Supervisorial District do you live in? *

District 1

If you don't know which District you live in, click here to lookup your address: <http://gis.buttecounty.net/Public/index.html?viewer=dssearch>

Teacher - Retired _____
Job Title Occupation

Education

What is your highest level of education? Check all that apply. *

Bachelor's Degree

List Any Education, Schooling, Programs, or Training That You Have Completed. Include the Institution Name(s), Course(s) of Study/Major(s), and Degree(s)/Certificate(s) Awarded

Retired school teacher and still occasionally substitutes.

Interests

Which Boards would you like to apply for?

Wyandotte Creek Groundwater Sustainability Agency: Submitted

Which position/seat are you interested in?

Domestic Well Representative

Have you served on other County Boards, Committees, or Commissions? If yes, please the position titles and term dates served for each one.

Palermo School Board, served from 2014-2022.

Why are you interested in serving?

I have served as the Non-Agricultural Domestic Well User Stakeholder Director for the past four years. In that capacity, I feel that I have gained valuable knowledge about the purpose of the Groundwater sustainability Agencies and in particular the Wyandotte Creed GSA. I am reapplying for this position so I can continue to serve the Domestic Well users in my area and continue to protect our precious groundwater.

Do you have any additional/applicable community experience or affiliations?

I have served on the Butte County Health Care Coalition Board, the Oroville Southside Community Improvement Association Board, and the Butte County NAACP Board.

Additional Attachments

Upload any additional/applicable documentation you think would helpful for the Board of Supervisors in making this appointment decision.

Upload a Resume

Upload any Additional Documents Here

Upload any Additional Documents Here

Upload any Additional Documents Here

References

Please provide three references. List the Name, Title/Occupation, Phone Number, and Email.

Reference #1

[Redacted]

Reference #2

[Redacted]

Reference #3

[Redacted]

Note

Please be aware that this application is a public document and is subject to the California Public Records Act (CA Gov. Code Sections 6250-6270). Once you are ready to submit your application, click "submit". Your completed application will automatically be sent to the Board/Committee/Commission you applied to, the Board of Supervisors, and the Butte County Clerk of the Board for further review and consideration. Thank you!



**Wyandotte Creek
Groundwater Sustainability Agency
Agenda Transmittal**

Agenda Item: 5

Subject: Appointments to the Wyandotte Creek Advisory Committee (WAC)

Contact: Kamie Loeser

Phone: 530.552.3590

Meeting Date: October 26, 2023

Regular Agenda

Department Summary:

The Wyandotte Creek Groundwater Sustainability Agency (GSA) receives input and recommendations on groundwater sustainability plan development and implementation from an Advisory Committee (WAC). As memorialized in the WAC Charter (dated January 28, 2021), the intent for the WAC is to provide community perspective and participation in Sustainable Groundwater Management Act (SGMA) implementation. The WAC is comprised of members representing the beneficial uses and users of groundwater identified in SGMA. Members must live or work in or represent an organization with a presence in the Wyandotte Creek Subbasin and may not concurrently serve on the GSA Board. The GSA Board appoints at-large members to fill the WAC seats and interested individuals apply to the GSA.

Members of the WAC serve two-year terms. Four (4) WAC seats are currently vacant:

- 2 domestic well users
- 1 environmental representative
- 1 business representative

The Wyandotte Creek GSA solicited applications for the vacancies starting September 6, 2023. Two candidates, Colleen Duncan and Gretchen Clinkingbeard, applied to the domestic well representative seats. No other applications were received.

The Wyandotte Creek GSA Board should consider appointing a member to the WAC or provide direction to the Management Committee.

Fiscal Impact: None

Staff Recommendation: 1. Make two appointments to the domestic well user seats with terms ending in 2025.

Wyandotte Creek Groundwater Sustainability Agency
Advisory Committee Application

Date submitted: June 23, 2023

First and last name: Colleen Dunnean

Address, phone number and email address:

[Redacted], Orouille [Redacted]
Describe how you meet eligibility (circle one): [Link to subbasin map](#)

- Resident living in the Wyandotte Creek subbasin
- Employed at an organization with a presence in Wyandotte Creek subbasin

Which at-large seat(s) are you applying for:

Applicant may select all that apply

- Agricultural representative (3 seats available) *or*
- Domestic well representative (2 seats available)
- Environmental representative (1 seat available)
- Business association representative (1 seat available)

1. Describe how you will represent the interest group(s) indicated above and communicate with other members of these interest group(s):

I have a 15 hp Ag well plus two domestic wells. I understand the need for this organization and my experience allows me

2. Current Occupation(s): *To communicate clearly with others*
Within the last 12 months

Chief Financial Officer - Orouille Hospital

3. Current License(s) and / or Certifications:

Professional or occupational, date of issues / expiration, including status

N/A

4. Relevant Education / Experience:

Applicant may attach resume containing this information and any other information that would be helpful to the Board in evaluating the application.

40 + years raising livestock. Irrigate Pasture.

Strong Financial Understanding of issues.

5. Other Relevant Board(s) / Commission(s) / Committee(s) on which you serve / have served (paid or volunteer):

Please list name of organization, title and date of service

Northern California Woolgrowers Assn - Sec / Treas
Redwood Empire Sheepdog Assn - Treas.

6. Letters of Support:

For at-large seats, applicants are encouraged to demonstrate support from local organizations and community groups engaged in issues related to the interest that the applicant seeks to represent (i.e. environmental, business, agriculture, rural communities) by attaching letters of support. Submission of letters of support are not required, but are encouraged in order to demonstrate the applicant's ability to represent the interests of the stakeholder seats for which they are complying. Please list the organization, author and date of the letters of support attached here:

N/A

7. References

List at least two personal and / or professional references. Provide the name, affiliation, title, phone number, and email address of each reference.

[Redacted references]

8. Please explain your reasons for wishing to serve and, in your opinion, how you feel you can contribute to the Wyandotte Creek GSA Advisory Committee:

I would like to have a better understanding of the water issue here in Butte County & the State.

I appreciate GSA's efforts to promote water availability with an eye to the future and their position to prevent the State from controlling the ^{ground-}water in the County.

I would like to do my part in supporting the GSA. ~~at the moment~~

NOTE: The Agency will keep all applications on file for one year from the date of receipt of the application.

Wyandotte Creek Groundwater Sustainability Agency

Advisory Committee Application

Date submitted: *October 17, 2023*

First and last name: *Gretchen Clinkingbeard*

Address, phone number and email address: [REDACTED]

Describe how you meet eligibility (circle one): Link to subbasin map

- Resident living in the Wyandotte Creek subbasin
- Employed at an organization with a presence in Wyandotte Creek subbasin

Which at-large seat(s) are you applying for:

Applicant may select all that apply

- Agricultural representative (3 seats available)
- Domestic well representative (2 seats available)
- Environmental representative (1 seat available)
- Business association representative (1 seat available)

1. Describe how you will represent the interest group(s) indicated above and communicate with other members of these interest group(s):

First of all I would like a meet and greet meeting with sharks. I would speak briefly, explain my interest and that I will be available to everyone to teach about our aquifers and why we must learn more about them and why the State Water Resources is interested

2. Current Occupation(s):

Within the last 12 months

I have been busy for the last two years as President of Oroville Republican Women Federated

3. Current License(s) and / or Certifications:

Professional or occupational, date of issues / expiration, including status

I am renewing my Registered Nurse License and Public Health Nursing License

4. Relevant Education / Experience:

Applicant may attach resume containing this information and any other information that would be helpful to the Board in evaluating the application.

I graduated from Las Plumas High School in Oroville. I worked in banks for several years in different jobs; vault teller; boarding loans; teller, and more.

I attended Cal State Chico's Nursing Program. I graduated with a Bachelor of Science degree in Nursing and a higher degree of Public Health Nursing. BSN PHN

My varied experiences in nursing includes ICU 20 years; Shift supervisor; traveling to acute care hospitals to work; employed by a local home care agency to attend patients in their homes, and more.

5. Other Relevant Board(s) / Commission(s) / Committee(s) on which you serve / have served (paid or volunteer):

Please list name of organization, title and date of service

In January 2024 I will term out as President of Crowle Republican Women Federated

6. Letters of Support:

For at-large seats, applicants are encouraged to demonstrate support from local organizations and community groups engaged in issues related to the interest that the applicant seeks to represent (i.e. environmental, business, agriculture, rural communities) by attaching letters of support. Submission of letters of support are not required, but are encouraged in order to demonstrate the applicant's ability to represent the interests of the stakeholder seats for which they are complying. Please list the organization, author and date of the letters of support attached here:

Will be brought in

7. References

List at least two personal and / or professional references. Provide the name, affiliation, title, phone number, and email address of each reference.

Will be brought in

8. Please explain your reasons for wishing to serve and, in your opinion, how you feel you can contribute to the Wyandotte Creek GSA Advisory Committee:

I have varied job experiences. I am very comfortable talking to people. I am used to seeing people in all kinds of situations. I can explain easily what I need to present.

Addendum

#1 After the initial meet and greet meeting then a separate meeting with each group: Agriculture, Domestic Wells; Environmental; Business, to hear their specific concerns and have them get to know their own Advisor. Then, their Advisor will have their meeting and bring me written ideas so we can answer them.

#5 I have been the controlling entity of Full Gospel Church of Jesus Was Road for over ten years. My Dad built the Church and was Pastor.

I have Native American Culture background due to my Mother being Pastor of The Indian Mission in Leoville.

#8 I have organizational skills. I can delegate. I also like to see a job completed.

In general this is a new field to me. I would like classes about Aquifers and our underground water systems and all related subjects.

Bretchen Dinking Beard

Letter of Support for Candidate Gretchen Clinkingbeard

To Whom it may Concern,

It is my pleasure to give you information regarding Gretchen and why I believe she would be an asset to the Wyandotte Creek Advisory Commission.

Having worked with Gretchen and known her for many years, I can attest to her abilities in Teaching, Public Speaking, Organizational Skills, Dedication and completion of a task she's taken on; her compassion and understanding of others, and her commitment to improve our local, state, country and world.

During her high school years her GPA rose above many of her classmates, and she was a participant in her class Student Council. As she increased her knowledge, especially in Nursing, she mentored and shared the knowledge that she had gleaned. Her Presidency in Oroville Republican Women Federated has brought her into contact with many of our local, state & national representatives.

Her Dedication to our local community has been in many areas. Gretchen has not been hesitant to take on a challenge and see it through.

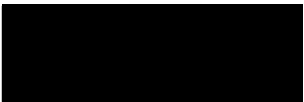
I thoroughly support her in this application for Wyandotte Creek GSA Advisor Commission position.

Should you have additional questions, please do not hesitate to contact me.

Sincerely,



Janet McElroy - Kelley,
Oroville/Palermo Resident





**Wyandotte Creek
Groundwater Sustainability Agency
Agenda Transmittal**

Agenda Item: 6

Subject: User Classification Change and Appeal Process Policy

Contact: Kamie Loeser

Phone: 530.552.3590

Meeting Date: October 26, 2023

Regular Agenda

Department Summary:

The Wyandotte Creek GSA used a Proposition 218 process to approve a property related fee to fund overall costs associated with GSA administrative, implementation of the Groundwater Sustainability Plan, and SGMA compliance costs. The Wyandotte Creek GSA approved a multiple user fee structure based on a parcel's use and source of water. The three user classes are: Non-Irrigated, Irrigated-Surface Water, and Irrigated-Groundwater each with a unique per-acre, per-year fee amount. The adopted fee is collected by the Butte County Auditor-Controller through the Tax Roll, beginning on December 10, 2023.

The long-term funding mechanism/fee consultant team and member agency staff (Management Committee), with review and input from the Wyandotte Creek Advisory Committee (WAC), have developed a draft User Classification Change and Appeal Process Policy (Policy) that would ensure that each parcel subject to the fee is properly classified into the correct user class and is being charged the correct fee amount on a per acre per year basis.

The User Classification Change and Appeal Process Policy includes definitions for the user classifications and describes how parcels classified under each user class (i.e., non-irrigated/irrigated land use and water source). Under the proposed process, landowners would have an opportunity to request reclassification of their parcel(s), and thus the fee charged, under the following circumstances.

1. Parcel is improperly classified (not in correct user class);
2. Parcel fee assessment amount is incorrect (based on acreage inaccuracy or incorrect user classification); or
3. Parcel land use and/or water source has changed requiring the parcel to be reclassified into a different user class.

In addition, the WAC discussed and proposes that the following condition/scenario be included in the User Classification Change and Appeal Process Policy that would allow a parcel's fees to be calculated using the acreages of two or more user classes if present on parcels over 10 acres. Specifically, the Policy proposes:

4. Parcels that are over 10 acres (or portions of boundary parcels located within the GSA boundaries that are over 10 acres) and 25% or more of assessed acres has two or more user classes.

The Policy identifies the Change Request Application Process, timeline for filing a request, staff review, landowner attestation of changes and GSA imposed conditions for changes, and refund of fees (if applicable). The Policy also identifies an Appeal Process if a classification change request is denied.

Fiscal Impact: None

Staff Recommendation: Approve the User Classification Change and Appeals Process Policy and/or provide direction to the Management Committee.



**Wyandotte Creek
Groundwater Sustainability Agency
Agenda Transmittal**

Agenda Item: 7

Subject: 2024 Wyandotte Creek GSA Annual Work Plan

Contact: Christina Buck

Phone: 530.552.3590

Meeting Date: October 26, 2023

Regular Agenda

Department Summary:

The Wyandotte Creek Groundwater Sustainability Agency (GSA) is initiating many activities as part of implementing the subbasin's Groundwater Sustainability Plan (GSP). To help organize and clarify those activities, the GSA Management Committee has prepared a draft 2024 Annual Work Plan. The Work Plan describes the activities anticipated to be conducted by the GSA in 2024 to fulfill its responsibilities under the Sustainable Groundwater Management Act (SGMA).

Tasks in the work plan are organized under five primary functions:

- (1) Administration of GSA Boards and Committees
- (2) Advance projects and management actions of the GSP
- (3) Ongoing SGM program activities
- (4) Administration of the GSA
- (5) Interagency coordination and representation of the GSA

Further, the Work Plan breaks these functions into subtasks and provides a description for each, lists the key outcomes that are anticipated, and details any relevant schedule or timeline considerations.

The Wyandotte Creek GSA Board should consider approving the 2024 Wyandotte Creek GSA Annual Work Plan or provide direction to the Management Committee.

Fiscal Impact: None

Staff Recommendation: Approve the 2024 Wyandotte Creek GSA Annual Work Plan.



Wyandotte Creek Groundwater Sustainability Agency

Annual Work Plan – 2024

Prepared by Stantec for Butte County Department of Water & Resource Conservation

Introduction

This Work Plan describes the activities to be conducted by the Wyandotte Creek Groundwater Sustainability Agency (GSA) in 2024 to fulfill its responsibilities under the Sustainable Groundwater Management Act of 2014 (SGMA) to manage the Wyandotte Creek Subbasin (5-021.69) through implementation of the Wyandotte Creek Groundwater Sustainability Plan (GSP), submitted to the California Department of Water Resources (DWR) on January 28, 2022 and subsequently approved July 27, 2023.

The activities in this Work Plan are anticipated to be primarily carried out by the Butte County Department of Water and Resource Conservation (DWRC) Program Manager in coordination with member agency staff. The work serves five primary functions:

- (1) Administration of GSA Boards and Committees,
- (2) Advance Projects and Management Actions of the GSP,
- (3) Ongoing SGM Program Activities,
- (4) Administration of the Wyandotte Creek GSA, and
- (5) Interagency Coordination and Representation of the GSA.

A description of the tasks to be carried out by the Wyandotte Creek GSA and the associated key outcomes and timelines follow.

1. Administration of GSA Boards and Committees

#	Task	Description	Key Outcome(s)	Timeline/ Due Date
1.1	Management Committee	Meetings of the Wyandotte Creek GSA Management Committee to handle administrative matters pertaining to the GSA and GSP, including preparation of draft and final agendas and presentation materials for Wyandotte Creek GSA Board and Advisory Committee (WAC) Meetings.	<ul style="list-style-type: none"> • Administration of the GSA and GSP. • Agendas and material development for WAC and Wyandotte Creek GSA Board meetings 	Monthly, as needed
1.2	Wyandotte Creek GSA Board	Meetings of the Wyandotte Creek GSA Board for the purpose of GSA decision-making. May also include convening ad hoc meetings of the Board. Also includes updates or addendums to the Wyandotte Creek GSA Joint Powers Agreement (JPA) and filling vacant Board seats.	<ul style="list-style-type: none"> • Fully functional, transparent, publicly accessible, and representative GSA governance. 	Three meetings, Special meetings as needed

1.3	Advisory Committee (WAC)	Meetings of the WAC to provide input on Projects and Management Actions (PMAs) and prepare recommendations to the GSA Board.	<ul style="list-style-type: none"> • Beneficial uses and users of the subbasin are represented in decision-making • Engagement with the public 	Two meetings, Special meetings as needed
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2. Advance Projects and Management Actions of the GSP

#	Task	Description	Key Outcome(s)	Timeline/ Due Date
2.1	SGM Grant Program Administration	Establish grant agreement with DWR and subrecipient agreements. Establish invoicing and reporting procedures for grant management. Complete all reporting and invoicing requirements	<ul style="list-style-type: none"> • Grant Agreement • Subrecipient Agreement(s) • Quarterly invoicing and reporting 	Ongoing, completed by Spring 2026.
2.2	GSP Updates, Data Gaps and Outreach Project (grant funded)	Execute contract with consultant, coordinate with stakeholders, GSA Board and WAC to advance each project task. Communicate progress and activities to the public. Complete grant reporting and invoicing requirements.	<ul style="list-style-type: none"> • Monitoring Network improvements • Five Year GSP Update and Amendments to the GSP 	Ongoing in 2024. Completed by Spring 2026.
2.3	Outreach Program (grant funded)	Execute contract with consultant to conduct outreach program and development educational materials to advance community engagement and coalitions around PMAs and GSA activities	<ul style="list-style-type: none"> • Establish effective lines of communication with stakeholders and the public. 	Ongoing through 2024. Completed by Spring 2026.
2.4	Regional Conjunctive Use Project (grant funded)	Execute contract with consultant to develop regional conjunctive use project.	<ul style="list-style-type: none"> • Initial project design and monitoring 	Ongoing through 2024. Completed by Spring 2026.
2.5	Coordination with Butte County Implemented Grant Projects	Coordinate with DWRC for reporting out and participation in specific, applicable projects.	<ul style="list-style-type: none"> • Comprehensive and timely coordination and participation in applicable project 	Ongoing through 2024. Completed by Spring 2026.

			tasks and submission of reports.	
2.6	Coordination with Thermalito Water and Sewer District (TWSD) Implemented Grant Project	Coordinate with DWRC for reporting out and participation in Water Treatment Plant Capacity Upgrade (grant-funded).	<ul style="list-style-type: none"> Comprehensive and timely coordination and participation in applicable project tasks and submission of reports. 	Ongoing through 2024. Completed by Spring 2026.

3. Ongoing SGM Program Activities

#	Task	Description	Key Outcome(s)	Timeline/ Due Date
3.1	Annual Reports	Preparation and submission of annual report on Wyandotte Creek Subbasin conditions for 2023 (October 2022 – September 2023) to DWR. Initiation of 2024 Annual Report for submission in 2025.	<ul style="list-style-type: none"> Timely submission of comprehensive Annual Report on Wyandotte Creek Subbasin conditions for 2023 Water Year. Preparation for 2024 Annual Report. 	<ul style="list-style-type: none"> April 1, 2024: 2023 Annual Report due April 1, 2025: 2024 Annual Report due
3.2	Groundwater Level Monitoring and Reporting	Data management, including collection, storage, analysis, and access.	<ul style="list-style-type: none"> Reliable, accurate, accessible groundwater data. Maintain compliance with SGMA Portal requirements 	Ongoing
3.3	Interested Parties List	Maintenance and use of the Wyandotte Creek GSA interested parties list to keep members of the public informed of GSA activities and key milestones.	<ul style="list-style-type: none"> Informed members of the public and effective method for distribution of GSA materials or news. 	Ongoing
3.4	Outreach and Engagement Activities	Conduct of outreach and engagement activities that engage varied groundwater user groups, including coordination of logistics for project-related workshops. Also	<ul style="list-style-type: none"> Public understanding and support for GSA and GSP activities Various events or activities 	Ongoing

		includes updates to and maintenance of the Wyandotte Creek GSA website.	<ul style="list-style-type: none"> Up-to-date website 	
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4. Administration of the Wyandotte Creek GSA

#	Task	Description	Key Outcome(s)	Timeline/ Due Date
4.1	Wyandotte Creek GSA JPA Amendments	Facilitate longer-term changes to the Joint Powers Agreement to, among other identified actions, ensure continuous Stakeholder Director representation on the Board to avoid periods of vacancies between appointments.	<ul style="list-style-type: none"> Amended Wyandotte Creek GSA JPA 	N/A
4.2	GSA Appointments	Fill any Board Director positions that are or will become vacant.	<ul style="list-style-type: none"> Full GSA Board 	<ul style="list-style-type: none"> Agricultural User seat expires February 2024
4.3	WAC Charter Amendments	Prepare any amendments to the WAC Charter, at the direction of the Board.	<ul style="list-style-type: none"> Amended WAC Charter 	N/A
4.4	Overall Budgeting, Management, and Reporting for the GSA	Management of the overall Wyandotte Creek GSA budget and fulfillment of reporting requirements.	<ul style="list-style-type: none"> Adopted Budget Financial Reports to GSA Board The Wyandotte Creek GSA remains in good standing from a financial perspective. 	Adopted Budget in June 2024 for following fiscal year, July 2024-June 2025 and ongoing
4.5	GSA Fee Management (e.g., administration of current or future fee needs)	Administration of current or future fees needs for funding GSA activities, such as management of parcel or fee data and coordination with the County assessor.	<ul style="list-style-type: none"> Provide tax roll to County for 2025 fee 	August 2024
4.6	Cost-sharing Agreements and Accounting	Oversight of establishing, updating as needed, and enacting cost-share agreements between different	<ul style="list-style-type: none"> Costs for administering the Wyandotte Creek GSA and GSP are 	Ongoing and as-needed

		parties for funding the Wyandotte Creek GSA.	equitably distributed among the involved parties.	
4.7	Reporting and Accountability (to County, to GSAs, to public)	Fulfillment of reporting and accountability requirements, including: Financial Transaction Report and Government Compensation Report for State Controller, Bi-annual audits, Form 700s, and liability insurance.	<ul style="list-style-type: none"> The Wyandotte Creek GSA remains in good standing from a legal and managerial perspective. 	In keeping with annual deadlines

5. Interagency Coordination and Representation for the Wyandotte Creek GSA

#	Task	Description	Key Outcome(s)	Timeline/ Due Date
5.1	Groundwater Resources Association (GRA) Conferences	Representation of the Wyandotte Creek GSA at GRA conferences for the purpose of professional development, networking, and collaboration.	<ul style="list-style-type: none"> Enhanced relationships Information sharing 	June and September 2024
5.2	DWR GSA Forums	Representation of the Wyandotte Creek GSA at DWR GSA Forums for the purpose of coordinating with other GSA managers and as a direct line of contact with DWR.	<ul style="list-style-type: none"> Enhanced relationships with other GSA managers and with DWR Information sharing 	April and November 2024
5.3	Inter-Departmental Coordination	Representation of the Wyandotte Creek GSA within the Butte County Department of Water & Resource Conservation, including coordination with Butte County Department of Water and Resource Conservation to jointly administer the Vina GSA and GSP and to streamline other groundwater-related efforts across the County.	<ul style="list-style-type: none"> Integration with other department efforts for more comprehensive, successful groundwater management. 	Ongoing
5.4	External Coordination	Representation of the Wyandotte Creek GSA in coordination with other	<ul style="list-style-type: none"> Enhanced coordination with external parties 	Ongoing

		planning and management groups, such as neighboring subbasins, Integrated Regional Water Management Groups, and others.		
5.5	Basin Point of Contact	Fulfillment of basin point of contact responsibilities under SGMA including maintaining up to date information on the SGM Portal.	<ul style="list-style-type: none"> • Responsive, cooperative relationship between the Wyandotte Creek Subbasin and DWR 	Ongoing



Wyandotte Creek Groundwater Sustainability Agency Agenda Transmittal

Agenda Item: 8

Subject: Cost Share Agreement Between the Wyandotte Creek GSA, Vina GSA, and the County of Butte for GSA Program Management.

Contact: Kamie Loeser

Phone: 530.552.3590

Meeting Date: October 26, 2023

Regular Agenda

Department Summary:

The County of Butte is a member agency to both the Vina and Wyandotte Creek Groundwater Sustainability Agencies (GSAs) by Joint Powers Authorities (JPA) and has in the past provided administrative, management, financial, and technical services to the GSAs to fulfill activities required by the Sustainable Groundwater Management Act (SGMA). This Cost Share Agreement, a copy of which is attached, is to set forth the terms on which the County will continue to provide administrative and management services to the GSAs, and those services will be compensated by both GSAs.

Under the Cost Share Agreement, County services would start no later than January 1, 2024 and includes, but is not limited to:

- * Management of day-to-day operations of the GSAs, including management of consultants.
- * Serving as the primary point of contact for the GSAs’ Boards and Committees and responsibility for setting and administering all meetings of those bodies.
- * Coordination between the GSAs, GSAs’ members, other subbasins, and stakeholders.
- * Duties listed in Exhibit A - Scope of Work and Compensation, including program management and administrative services, fiscal services, and technical services.

The Scope of County Services shall include the appointment of a single employee or consultant as the GSA Program Manager, with additional services provided by existing County staff or consultants. The County shall prepare and provide a cost proposal for subsequent fiscal years, for approval. The GSA will fund the purchase of a workstation and associated office supplies. The Scope of County Services does not include legal services.

The Cost Share Agreement also includes details on the duties and responsibilities of the parties to the agreement to make fiscal contributions on a semi-annual basis—in arrears on January 15 and July 15—or on a schedule otherwise agreed upon by all parties. The GSAs will share in the costs on a 70% (Vina GSA)/30% (Wyandotte Creek GSA) split for program management and administration and as fiscal agent, with a 50% split for both GSAs for technical services and workstation and office supply costs. Other contract items (i.e., terms, insurance, mutual indemnity, and general provisions) are also described in the Cost Share Agreement.

The Exhibit A and Attachment 1 to the Agreement further elaborates on the scope of services and terms of compensation that are included in the Cost Share Agreement.

Fiscal Impact: None

Staff Recommendation: Adopt the GSA Administrative and Management Cost Share Agreement.

GSA ADMINISTRATIVE AND MANAGEMENT COST SHARE AGREEMENT

This GSA Administrative and Management Cost Share Agreement (“Agreement”) is made and entered into and effective upon the date when the last Member signs this Agreement (“Effective Date”) by the County of Butte, a political subdivision of the state of California (“County”), the Vina Groundwater Sustainability Agency, a California joint powers authority (“VGSA”), and the Wyandotte Creek Groundwater Sustainability Agency, a California joint powers authority (“WCGSA”), (County, VGSA and WCGSA, collectively “Parties”) who agree as follows:

Recitals

WHEREAS, VGSA and WCGSA (collectively “GSAs”) are joint powers authorities formed to manage groundwater and compliance with the Sustainable Groundwater Management Act of 2014 (“SGMA”) in the Vina and Wyandotte Creek Subbasins, respectively, in Butte County, California;

WHEREAS, County is a member of the GSAs and has in the past provided management, administrative, financial, and technical services to the GSAs;

WHEREAS, the Parties desire to set forth in this Agreement the terms on which the County will continue to provide administrative and management services to the GSAs and the GSAs will compensate County for those services.

NOW, THEREFORE, in consideration for the mutual promises and undertakings of the Parties set forth in this Agreement, the Parties agree as follows:

1. Scope of County Services

1.1. Starting no later than January 1 2024, the County shall provide all administrative and management services necessary and appropriate for the GSAs to comply with SGMA for their respective subbasins. These services shall include, but are not limited to:

- Management of day-to-day operations of the GSAs, including management of consultants.
- Serve as the primary point of contact for the GSAs’ governing boards and be responsible for setting and administering all meetings of those bodies.
- Coordination between the GSAs, the GSA’s members, other subbasins, and stakeholders.
- All other duties included on Exhibit A or an approved cost proposal or approved work plan, as discussed further in the following section, or as requested by the

GSA and necessary and appropriate for SGMA compliance in the respective subbasins.

1.2. The County services required by this Agreement shall not include legal services to the GSAs.

1.3. The County shall provide the services required by this Agreement through employees or consultants of the County. The County may consult with the GSAs concerning the qualifications and suitability of the employees or consultants assigned to provide the services required by this Agreement.

1.4. The County will appoint a single employee or consultant as the GSA Program Manager for each of the GSAs. The same employee or consultant may be appointed as the GSA Program Manager for both GSAs. The GSA Program Manager shall have management authority over the County services provided to the GSAs.

1.5. The GSA Program Manager, and all other employees or consultants of the County who provide services to the GSAs, shall remain employees or consultants of the County, as appropriate, and shall not become employees or consultants of the GSAs.

1.6. The County shall provide its employees with all equipment, office space, internet, email, phone, and other matters necessary and appropriate to provide the County services required by this Agreement. Notwithstanding anything in this Agreement to the contrary, the GSAs will fund the purchase of a workstation including a desk, office chair, computer, and associated office supplies to support the services provided pursuant to this Agreement. The GSAs and the County shall not provide equipment or office space to consultants.

2. Duties and Responsibilities of the Parties

2.1. The GSAs shall pay the County for the services required by this Agreement. For FY23-24, the GSAs shall pay the amounts provided in Exhibit A. For subsequent fiscal years, the Parties shall follow the following process to determine the amounts that the GSAs shall pay:

2.1.1. No later than January 1 of the preceding fiscal year, the County shall prepare and provide to the GSAs a detailed cost proposal for the subsequent fiscal year.

2.1.2. The GSAs shall review the cost proposal and negotiate with the County and each other, as appropriate. The County may provide the GSAs with one or more amended cost proposals, as appropriate.

2.1.3. No later than April 1 of the preceding fiscal year, the GSAs' governing boards shall either approve the County cost proposal, or any amendments to the

cost proposal, or provide the other Parties with termination of this Agreement as provided below.

2.1.4. Upon the approvals required by the preceding section, the approved County cost proposal shall be deemed incorporated into this Agreement and the GSAs shall pay the amounts required by the approved County cost proposal.

2.2. The GSAs agree to share in the costs for County services as follows:

2.2.1. Program Management and Administration

- VGSA: 70%
- WCGSA: 30%

2.2.2. Fiscal Agent

- VGSA: 70%
- WCGSA: 30%

2.2.3. Technical Services / Workstation and Office Supplies

- VGSA: 50%
- WCGSA: 50%

2.2.4. The GSAs shall make the required payment semi-annually in arrears with the first payment due no later than January 15 and the second payment due no later than July 15. The payment schedule may be modified as needed and as agreed upon by all Parties.

2.3. The GSAs may appoint the GSA Program Manager as the Administrator for each of the GSAs as appropriate under the GSA's respective governing documents.

3. Term

3.1. This Agreement may be terminated upon any of the following occurrences:

3.1.1. This Agreement's expiration and automatic termination on June 30, 2028. This Agreement may be extended by mutual written agreement of the Parties.

3.1.2. By mutual written agreement of all Parties.

3.1.3. By any Party upon the material breach of this Agreement by any other Party, provided that the terminating party provided written notice of the material breach to all other Parties and the breaching party fails to cure the breach within 30 days.

3.1.4. By any Party effective on the last day of the current fiscal year (June 30), provided that the Party provides written notice to the other Parties no later than April 1 of the current fiscal year.

3.2. Upon termination of this Agreement, the County shall return to the GSAs all unspent payments based on the 70/30 percent cost share specified in Section 2.2.1 under this Agreement.

4. Insurance

4.1 The County self-insures third-party liability claims alleging bodily injury, personal injury, property damage, or public officials' errors and omissions. The County shall maintain such self-insurance for the term of this Agreement.

4.2 The GSAs are insured against third-party liability claims alleging bodily injury, personal injury, property damage, or public officials' errors and omissions. The GSAs shall maintain such insurance for the term of this Agreement.

5. Mutual Indemnity

Each Party agrees to defend, hold harmless, and indemnify each other Party, its officers, employees, and agents from any and all claims for injuries or damage to persons or property which arise out of this Agreement, and which results from the willful or negligent acts or omissions of the indemnifying Party, its officers, employees, or agents. The obligations of this section shall survive the termination of this Agreement.

6. General Provisions

6.1. Recitals. The Recitals in Section 1 are incorporated into and shall constitute a part of this Settlement Agreement.

6.2. Notice

All notices required by this Agreement shall be sent by mail and first-class U.S. Mail to the Parties as follows:

County: Kamie Loeser, Director of Water and Resource Conservation
308 Nelson Avenue
Oroville, CA 95928
kloeser@buttecounty.net
(530) 552-3590

VGSA: Member Agency Management Committee
c/o Vina GSA Administrator
308 Nelson Avenue
Oroville, CA 95928
(530) 552-3592
vinagsa@gmail.com

WCGSA: Member Agency Management Committee
c/o Wyandotte Creek GSA Administrator
308 Nelson Avenue
Oroville, CA 95928
(530) 552-3591
wyandottegsa@gmail.com

6.2.1. Integration. This Agreement constitutes the sole, final, complete, exclusive and integrated expression and statement of the terms of this contract among the Parties concerning the subject matter addressed herein, and supersedes all prior negotiations, representations or agreements, either oral or written, that may be related to the subject matter of this Agreement.

6.3. Amendments. This Agreement may only be amended in a writing executed by authorized representatives of all of the Parties.

6.4. Successors and Assigns. This Agreement is personal to each of the Parties and may not be assigned without the express written consent of the other Parties. Upon an authorized assignment, this Agreement shall bind and inure to the benefit of the parties and their respective heirs, executors, administrators, trustors, trustees, beneficiaries, predecessors, successors, affiliated and related entities, officers, directors, partners, principals, agents, employees, assigns, representatives, and all persons, firms, associations, partnerships, and/or corporations connected with them, and including, without limitation, their insurers, sureties and/or attorneys.

6.5. Cooperation. Each Party to this agreement agrees to do all things that may be necessary, including, without limitation, the preparation and execution of documents which may be required hereunder, in order to implement and effectuate this Agreement.

6.6. Counterparts. This Agreement may be executed in counterparts and through electronic means.

6.7. Governing Law; Venue. Except as otherwise required by law, the Agreement shall be interpreted, governed by, and construed under the laws of the State of California. Any claim or action arising out of this Agreement shall be litigated in the Butte County Superior Court.

6.8. Dispute Resolution. The Parties agree to resolve any disagreements which may arise regarding this Agreement at the lowest level required for each Party, with a cooperative spirit and in a timely manner. If disagreements cannot be resolved according to this process, the matter shall be discussed and considered by the Director of the Butte County Department of Water and Resource Conservation, the Member Agency Management Committee of VGSA and/or the Member Agency Management Committee of the WCGSA.

IN WITNESS WHEREOF, the Parties accept this Agreement and have caused this Agreement to be executed and delivered.

COUNTY OF BUTTE

By: _____ Date _____
Tod Kimmelshue
Chair, Butte County Board of Supervisors

VINA GROUNDWATER SUSTAINABILITY AGENCY

By: _____ Date _____
Evan Tuchinsky
Chair, Vina Groundwater Sustainability Agency

WYANDOTTE CREEK GROUNDWATER SUSTAINABILITY AGENCY

By: _____ Date _____
Bill Connelly
Chair, Wyandotte Creek Groundwater Sustainability Agency

Approved as to Form:

Brad Stephens
Butte County Counsel

EXHIBIT A

FY23-24

Scope of Work and Compensation for County Services

Section 1. Services.

County shall provide the following services to the GSAs:

Program Management and Administration Services

- Vina GSA administration
- Vina GSA reporting and accountability (to County, to GSAs, public updates)
- Vina GSA point of contact
- Wyandotte Creek GSA administration
- Wyandotte Creek GSA reporting and accountability (to County, to GSAs, public updates)
- Wyandotte Creek GSA point of contact

Fiscal Services

- Primary liaison with both GSAs and County on GSA financial-related activities
- Vina GSA – other funding sources coordination and tracking (e.g., PMAs)
- Vina GSA – budgeting, accounting, and reporting
- Wyandotte Creek GSA – budgeting, accounting, and reporting
- Wyandotte Creek GSA – other funding sources coordination and tracking (e.g., PMAs)
- Budgeting and accounting
- Cost-share agreement tracking and reporting
- Processing and payment of GSA vendor and consultant invoicing by County Auditor-Controller’s Office

Technical Services

- Plan Manager
- Annual Report Project Management
- Data Management Support
Monitoring

The Parties agree that the services described in Section 1 shall be described in the Work Plans agreed upon by the GSAs and County attached to this Scope of Work as Attachment 1 and incorporated by reference. Following the date of this Agreement, (1) the Member Agency Management Committees may agree to amendments to the Work Plans on behalf of their respective GSA and (2) the Butte County Director of Water & Resource Conservation may agree to amendments to the Work Plans on behalf of the County.

Section 2. Compensation.

For Fiscal Year 2023-24, the GSAs shall compensate County for the services described in Section 1 of this Attachment according to the terms more fully described in Section 2.2 of the Agreement and as depicted in the following compensation table. The compensation table below will be modified each fiscal year based on the process outlined in Section 2.1 of this Agreement.

<i>Services</i>	<i>FY 2023-2024 Compensation</i>
Program Management and Administration Services Share in Costs: <ul style="list-style-type: none"> • VGSA 70% • WCGSA 30% 	Based on the Butte County Program Development Manager Classification Salary Range \$78,478.40 - \$105,164.80 Annually Benefits Range \$31,391.36 - \$42,065.92
Fiscal Services <i>(separate from County Tax Roll Fee Support)</i> Share in Costs: <ul style="list-style-type: none"> • VGSA 70% • WCGSA 30% 	County will bill semi-annually in arrears not to exceed \$3,000 annually
Technical Services Share in Costs: <ul style="list-style-type: none"> • VGSA 50% • WCGSA 50% 	County will bill semi-annually in arrears not to exceed \$10,000 annually
Workstation and Office Supplies Share in Costs: <ul style="list-style-type: none"> • VGSA 50% • WCGSA 50% 	County will bill semi-annually in arrears not to exceed \$3,000 annually

Upon hiring of the Program Manager, County will notify the GSAs in writing of the exact amount of Salary and Benefits compensation due for this fiscal year.

Wyandotte Creek GSA 2024 Work Plan

1. Administration of the GSA Boards and Committees

- 1.1. Management Committee
- 1.2. Wyandotte Creek GSA Board
- 1.3. Stakeholder Advisory Committee

2. Advance Projects and Management Actions of the GSP

- 2.1. SGM Grant Program Administration
- 2.2. GSP Data Gaps and Refinements (grant funded)
- 2.3. Outreach Program (grant funded)
- 2.4. Regional Conjunctive Use Project (grant funded)
- 2.5. Coordination with Butte County Implemented Grant Projects
- 2.6. Coordination with Thermalito Water and Sewer District Implemented Grant Project (Water Treatment Plant Capacity Upgrade, grant funded)

3. Ongoing SGM Program Activities

- 3.1. Annual Reports
- 3.2. Groundwater Level Monitoring and Reporting
- 3.3. Interested Parties List
- 3.4. Outreach and Engagement Activities

4. Administration of the Wyandotte Creek GSA

- 4.1. Wyandotte Creek GSA JPA Amendments
- 4.2. Overall Budgeting, Management, and Reporting for the GSA
- 4.3. GSA Fee Management (e.g., administration of current or future fee needs)
- 4.4. Cost-sharing Agreements and Accounting
- 4.5. Reporting and Accountability (to County, to GSAs, to public)

5. Interagency Coordination and Representation for the Wyandotte Creek GSA

- 5.1. Groundwater Resources Association (GRA) Conferences
- 5.2. DWR GSA Forums
- 5.3. Inter-Departmental Coordination
- 5.4. External Coordination
- 5.5. Basin Point of Contact

Vina GSA 2024 Work Plan

1. Administration of GSA Boards and Committees

- 1.1. Management Committee
- 1.2. Vina GSA Board
- 1.3. Stakeholder Advisory Committee

2. Advance Projects and Management Actions of the GSP

- 2.1. SGM Grant Program Administration
- 2.2. Conduct an Updated Fee Study (e.g., Prop 218/26 activities)
- 2.3. GSP Updates, Data Gaps, and Outreach Project (grant funded)
- 2.4. Outreach Program (grant funded)
- 2.5. Demand Reduction Strategies in the Vina Subbasin Project (grant funded)
- 2.6. Lindo Channel Surface Water Recharge Implementation Project (grant funded)
- 2.7. Coordination with Butte County Implemented Grant Projects

3. Ongoing SGM Program Activities

- 3.1. Annual Reports
- 3.2. Groundwater Level Monitoring and Reporting
- 3.3. Interested Parties List
- 3.4. Outreach and Engagement Activities

4. Administration of the Vina GSA

- 4.1. Vina GSA JPA Amendments
- 4.2. Overall Budgeting, Management, and Reporting for the GSA
- 4.3. GSA Fee Management (e.g., administration of current or future fee needs)
- 4.4. Cost-sharing Agreements and Accounting
- 4.5. Reporting and Accountability (to County, to GSAs, to public)

5. Interagency Coordination and Representation for the Vina GSA

- 5.1. Groundwater Resources Association (GRA) Conferences
- 5.2. DWR GSA Forums
- 5.3. Inter-Departmental Coordination
- 5.4. External Coordination
- 5.5. Basin Point of Contact



**Wyandotte Creek
Groundwater Sustainability Agency
Agenda Transmittal**

Agenda Item: 9

Subject: 2024 Wyandotte Creek GSA Board and WAC Meeting Calendars

Contact: Kamie Loeser

Phone: 530.552.3590

Meeting Date: October 26, 2023

Regular Agenda

Department Summary:

The Wyandotte Creek GSA Management Committee has prepared 2024 meeting calendars for the Wyandotte Creek GSA Board and Advisory Committee (WAC) based on the activities and timeline laid out in the 2024 Wyandotte Creek GSA Work Plan.

* Wyandotte Creek GSA Board meetings are recommended to occur in January, May, and October 2024, on the fourth Thursday of the month at 2:00 p.m.

* Wyandotte Creek WAC meetings are recommended to occur in May and September 2024, on the first Thursday of the month at 9:00 a.m.

Additional meetings for both the Wyandotte Creek GSA Board and WAC may be scheduled as needed.

The Wyandotte Creek GSA Board should consider adopting the Board meeting calendar and approving the WAC meeting calendar, or provide direction to the Management Committee.

Fiscal Impact: None

Staff Recommendation: Adopt the 2024 Wyandotte Creek GSA Board meeting calendar and approve the 2024 WAC meeting calendar.